

**CITY OF MARIANNA
SPECIAL CITY COMMISSION MEETING**

**APRIL 19, 2017
4:00 P.M.**

**CITY HALL
2898 GREEN STREET, MARIANNA, FL**

- 1. Call To Order**
- 2. Roll Call**
- 3. Invocation And Pledge To The Flag**
- 4. Other Policy Matters**

4.A. Penn Ave Water System Improvements - Change Order No 1

Documents:

[CHANGE ORDER PENN AVE WATER SYSTEM IMPROVEMENTS.PDF](#)

4.B. Resolution 2017-13 FDEP - State Revolving Fund - Solar Energy Plant

Documents:

[AGENDA RESOLUTION 2017_13.PDF](#)
[RESOLUTION 2017-13.PDF](#)

5. Adjourn

The City of Marianna is an Equal Opportunity Employer and a Drug-Free Workplace. In accordance with the adopted Section 504 Policy, the City will take affirmative steps to reasonably accommodate the disabled and ensure their needs are equitably represented in City programs and activities. Pursuant to Title VI and the Civil Rights Act of 1964, the City will not exclude from participation in, deny the benefits of, or subject to discrimination anyone on the grounds of race, color, national origin, sex, age, disability, religion, language, income or family status. For assistance with EEO, Title VI or Section 504 matters contact Julie Chance at 850-482-4353. The City also has a Fair Housing Ordinance. For assistance with Fair Housing matters contact Kay Dennis at 850-482-2786. In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this meeting should contact the City Clerk's Office at 850-482-4353 no later than 3 days prior to the meeting. City Hall is located at 2898 Green Street, Marianna, FL.

Change Order

No. 1

Date of Issuance: 4/19/2017 Effective Date: 4/19/2017

Project: Penn Avenue Water System Improvements	Owner: City of Marianna	Owner's Contract No.:
Contract:		Date of Contract: 4/4/2016
Contractor: Dowdy Plumbing, Inc.		Engineer's Project No.: 732.023

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Reduction of total contract price as negotiated by City and Contractor.

Attachments (list documents supporting change):

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$ 601,250.00

[Increase] [Decrease] from previously approved Change Orders No. N/A to No. N/A:

\$ 601,250.00

Contract Price prior to this Change Order:

\$ 601,250.00

[Increase] [**Decrease**] of this Change Order:

\$ 22,550.00

Contract Price incorporating this Change Order:

\$ 578,700.00

Original Contract Times: Working days Calendar days

Substantial completion (days or date): 100

Ready for final payment (days or date): 120

[Increase] [Decrease] from previously approved Change Orders No. N/A to No. N/A:

Substantial completion (days or date): 100

Ready for final payment (days): 120

Contract Times prior to this Change Order:

Substantial completion (days or date): 100

Ready for final payment (days): 120

[**Increase**] [Decrease] of this Change Order:

Substantial completion (days or date): 230

Ready for final payment (days): 260

Contract Times with all approved Change Orders:

Substantial completion (days or date): 330

Ready for final payment (days): 380

RECOMMENDED:

By: _____
Engineer (Authorized Signature)

Date: _____

Approved by Funding Agency (if applicable):

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: JMS
Contractor (Authorized Signature)

Date: JASON M LEWIS

Date: 4/18/17

Change Order

Instructions

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.

**CITY OF MARIANNA
COMMISSION AGENDA MEMO
April 19, 2017**

SPECIAL MEETING

ADMINISTRATIVE STAFF REPORT

Subject: Resolution 2017-13 – State Revolving Fund –Proposed Solar Energy Project.

Subject Background: FDEP requires a resolution as part of the process to obtain a grant and loan for engineering study associated with Solar Project.

Recommendation: Staff recommends approving the resolution to proceed with the engineering study for the Solar Project.

Potential Motion: I move to approve Resolution 2017-13.

Prepared by: City Manager's Office

RESOLUTION 2017-13

“A RESOLUTION OF CITY OF MARIANNA, FLORIDA, RELATING TO THE STATE REVOLVING FUND LOAN PROGRAM; MAKING FINDINGS; AUTHORIZING THE LOAN APPLICATION; AUTHORIZING THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES; DESIGNATING AUTHORIZED REPRESENTATIVES; PROVIDING ASSURANCES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.”

WHEREAS; Florida Statutes provide for loans to local government agencies to finance the construction of wastewater treatment facilities; and

WHEREAS; Florida Administrative Code rules require authorization to apply for loans, to establish pledged revenues, to designate an authorized representative; to provide assurances of compliance with loan program requirements; and to enter into a loan agreement; and

WHEREAS; the State Revolving Fund loan priority list designates Project No. **WW320240** as eligible for available funding; and

WHEREAS; the City of MARIANNA, Florida, intends to enter a loan agreement with the Department of Environmental Protection under the State Revolving Fund for project financing.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MARIANNA, FLORIDA, AS FOLLOWS:

SECTION I. The foregoing findings are incorporated herein by reference and made a part hereof.

SECTION II. The City of MARIANNA, Florida, is authorized to apply for a loan to finance the Project.

SECTION III. The revenues pledged for the repayment of the loan are net water and sewer system revenues after payment of debt service on the City’s Water and Sewer System Revenue Bonds, Water and Sewer System Refunding Revenue Bonds and Loan Agreements as follow:

1. City of Marianna, Florida – Utility System Refunding Revenue Bonds Series 2012
2. Florida Department of Environmental Protection Clean Water State Revolving Fund (SRF) CS12045114P
3. Florida Department of Environmental Protection Clean Water State Revolving Fund (SRF) WW320200
4. Florida Department of Environmental Protection Clean Water State Revolving Fund (SRF) DW320210
5. Florida Department of Environmental Protection Clean Water State Revolving Fund (SRF) DW320220

SECTION IV. The City Manager is hereby designated as the authorized representative to provide the assurances and commitments required by the loan application.

SECTION V. The Mayor is hereby designated as the authorized representative to execute the loan agreement which will become a binding obligation in accordance with its terms when signed by both parties. The Mayor is authorized to represent the City in carrying out the City's responsibilities under the loan agreement. The City Commission is authorized to delegate responsibility to the City Manager to appropriate City staff to carry out technical, financial, and administrative activities associated with the loan agreement.

SECTION VI. The legal authority for borrowing moneys to construct this Project is s.166.111, Florida Statutes.

SECTION VII. All resolutions or part of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION VIII. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION IX. This Resolution shall become effective immediately upon its passage and adoption.

PASSED and ADOPTED this _____ Day of _____ April, _____ 2017.

ATTEST

APPROVED AS TO FORM AND
LEGALITY

Kimberly J. Applewhite, City Clerk

Matt Fuqua, City Attorney

Allen Ward, II., Mayor