

CITY OF MARIANNA
AIRPORT COMMERCE PARK BOARD MEETING
March 15, 2023
1:30 PM
MARIANNA MUNICIPAL AIRPORT
3689 INDUSTRIAL PARK DRIVE, MARIANNA, FL

1. Call To Order

2. Roll Call

- Chairman - James Hart
- Vice Chairman - Byron Ward
- Board Member - Larry Lang
- Board Member - Leonard Shores
- Board Member - Jim King

3. Review & Approval Of Minutes

3.A. Minutes

Documents:

[DECEMBER 14 2022 MINUTES.PDF](#)

4. Airport Financial Reports

4.A. Billing

Documents:

[HANGAR PAYMENTS THRU 2-28-2023.PDF](#)

4.B. Fuel Sales

Documents:

[FUEL SALES THRU 2-28-2023.PDF](#)

4.C. Financials - Provided At The Meeting

5. Public Works Director

6. Other Business

6.A. Hangar Rental Rate

7. Adjourn

The City of Marianna is an Equal Opportunity Employer and a Drug-Free Workplace. In accordance with the adopted Section 504 Policy, the City will take affirmative steps to reasonably accommodate the disabled

and ensure their needs are equitably represented in City programs and activities. Pursuant to Title VI and the Civil Rights Act of 1964, the City will not exclude from participation in, deny the benefits of, or subject to discrimination anyone on the grounds of race, color, national origin, sex, age, disability, religion, language, income or family status. For assistance with EEO, Title VI or Section 504 matters contact Amy Farrar at (850) 482-4353. In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this meeting should contact the Public Works Department at (850) 482-4353 no later than 3 days prior to the meeting.

Upcoming Meetings:
June 21, 2023
September 20, 2023
December 13, 2023

City of Marianna
Airport Commerce Park Board Regular Meeting
December 14, 2022
1:30 PM

The regular Airport Commerce Park Board Meeting was held on the above date and time. Those present at the meeting were: James Hart, Byron Ward, Larry Lang, and Jim King. On behalf of the City, Airport Manager Douglas Glass. On behalf of AVCON John Collins. On behalf of the Jackson County Chamber, Tiffany Garling and Zach Gilmore.

The minutes from the September 22, 2022 meeting were opened for discussion and there was no discussion in detail. Mr. Lang made a motion to approve the minutes with a second from Mr. King. All in favor. No further questions or comments were discussed.

The Airport Financial Reports were opened for discussion. Mr. Glass updated the Board on fuel sales, rentals and revenues and expenses. Mr. Hart request a proposal be presented at the next Board meeting requesting a 10% increase in hangar rent effective July 1st at the annual renewal of each agreement. Mr. Ward made a motion to approve the airport financial statements, fuel sales and airport billing reports with a second from Mr. Lang. No further questions or comments were discussed.

Under other business, Mr. John Collins updated the Board on the Apron Rehabilitation Project and Hangar Development Project. No further questions or comments were discussed.

Under other business, Project Take Flight was opened for discussion. No further questions or comments were discussed.

There being no further business the meeting was adjourned.

FY 22/23

Hangar Rentals February 2023

		Monthly Rent	10% Discount	Sales Tax	Payments	Totals	Current Lease End Date
A	McDaniel, John	0.00	150.00	10.50	-160.50	0.00	Feb-24
B1	JC Aviation	-1,589.18	150.00	15.00	9.45	-1,444.73	Jan-24
B2	Cloud, Jeff	0.00	150.00	10.50		160.50	Sep-23
C1	CITY						
C2	CITY						
D1	Air Methods (Sales Tax Exen	0.00	1,400.00		-1,400.00	0.00	Oct-23
D2	Neville Aviation	0.00	850.00	59.50	-909.50	0.00	Mar-25
E1	Buttery, Craig	-404.46	60.00	6.00	3.78	-346.68	Oct-23
E2	Adams, Bruce	56.40	60.00		4.20	-130.00	Feb-24
E3	Granberry, Phillip	-231.12	60.00	6.00	3.78	-173.34	Feb-24
E4	Dodson, George	-12.80	60.00		4.20	-65.00	
E5	Melville, Isaish	0.00	60.00		4.20	-64.20	Nov-23
F1	Stone, Robert	0.00	30.00		2.10	-32.10	*terminate 2/13/2023
F2	NW Flyers	-128.40	60.00		4.20	-64.20	Feb-24
F3	NW Flyers	-128.40	60.00		4.20	-64.20	Feb-24
F4	VACANT		60.00		4.20	VACANT	
F5	Moorehead, Donald	57.78	60.00	6.00	3.78	-693.36	Jan-24
G1	Womack, Jimmy	0.00	60.00		4.20	-64.20	Mar-24
G2	VACANT		60.00		4.20	VACANT	
G3	Gilles, Kennedy	64.20	60.00		4.20	-128.40	*terminate 2/28/2023
G4	Whitehead, Lonnie	-0.60	60.00		4.20	-64.20	Jun-23
G5	Gainey Aviation Services	-346.68	60.00	6.00	3.78	-288.90	Aug-23
H1	Sorenson, Edd	-0.60	60.00		4.20	63.60	Feb-24
H2	VACANT		60.00		4.20	VACANT	
H3	VACANT		60.00		4.20	VACANT	
H4	VACANT		60.00		4.20	VACANT	
H5	Dickens, Leslie	-132.20	60.00		4.20	-68.00	Jul-23

R1	Neto, Robert	-385.20	200.00	20.00	12.60		-192.60	Apr-23
R2	Williams, Ryan	-1,155.66	200.00	20.00	12.60		-963.06	Aug-23
R3	Ringenberg, Mike	0.00	200.00		14.00	-428.00	-214.00	Jan-24
R4	Hanson, Joe	-193.32	200.00	20.00	12.60	-2,310.48	-2,311.20	Mar-24
R5	Kuemmerle, Walt	0.00	200.00		14.00	-428.00	-214.00	Feb-24
R6	Shearer, Michael	327.42	200.00	20.00	12.60	-2,253.42	-1,733.40	Jan-24
R7	Griffin, John	-241.20	200.00		14.00	-214.40	-241.60	Jul-23
R8	Ringenberg, Mike	0.00	200.00		14.00	-428.00	-214.00	Dec-23
S1	West, David	0.00	150.00		10.50	-321.00	-160.50	Feb-24
S2	Chambless, Mardre	-13.50	150.00		10.50	-160.50	-13.50	Feb-24
S3	Thomas, Joe	-434.79	150.00	15.00	9.45		-290.34	Jun-23
S4	Parnell, Jerry	-160.50	150.00		10.50		0.00	Feb-23
S5	Cross, Jerry	-1,588.95	150.00	15.00	9.45		-1,444.50	Jan-24
S6	Land, Dustin	160.50	150.00		10.50	-963.00	-642.00	Feb-24
S7	Boyette, Wayne	-7.50	150.00		10.50	-160.80	-7.80	
S8	Francis, Harvey	154.00	150.00		10.50		314.50	Jun-23
T1	Giersberg, Chris	-160.50	150.00		10.50		0.00	
T2	Cavin, Dale	-288.90	150.00	15.00	9.45		-144.45	Feb-24
T3	Cavin, Dale	-288.90	150.00	15.00	9.45		-144.45	Feb-24
T4	Jacques, Tommy	-1,800.00	150.00	15.00	9.45		-1,655.55	Jan-24
T5	Padgett, Daniel	160.50	150.00		10.50	-1,605.00	-1,284.00	May-23
T6	Neville, Trey	-866.70	150.00	15.00	9.45		-722.25	Aug-23
T7	Neville, Trey	-866.70	150.00	15.00	9.45		-722.25	Aug-23
T8	Stairs, Richard	-3.00	150.00		10.50	-160.50	-3.00	Feb-23

FY 22/23

Building Leases February 2023

	Monthly Rent	Insurance Reimbursement	Prop Tax Reimbursement	Sales Tax	Payments	Totals
Air Methods (Mobile Home)	-	1,300.00	-	-	(1,300.00)	-
Air Prop Specialist	(1,830.70)	1,200.00	313.00	77.00	111.30	(129.40)
JCSO	(375.00)	125.00	-	-	-	(250.00)
Rolls Rite Trailers	-	2,000.00	-	325.37	162.78	(2,488.15)
Tidewater	-	2,803.75	448.83	114.00	235.66	39.40

